

Friends of Guys Marsh Prison

Charity Number 1168102

General Data Protection Regulation

Friends of Guys Marsh Prison (FOGM) is committed to ensuring all data held is processed and administered in-line with current laws and charity commission guidelines

The policy's purpose is to:

- Safeguard and monitor the use of personal data that is held by FOGM
- FOGM will ensure that all personal data it holds will be processed lawfully, fairly and in a transparent manner. Conforming to all the guidelines of the GDPR act(s)
- Individuals who are interested in FOGM and wish to be kept informed will give their consent via a letter sent from the Chair
- FOGM will only communicate with "Friends" using the medium of their choice
 - Details of the guide can be found at the government web site [Right to be informed | ICO](#)
- On issue of the annual FOGM newsletter it will include a consent form for the following year
- FOGM **will not** share any data with a third party
- Personal data is only shared with trustees who require it: Chair, Treasurer and communications secretary
- FOGM will make its GDPR policy available via the web site www.friendsofguysmarsh.co.uk
- In the event of a breach the nominated trustee will immediately notify the Information Commissions Office